

# **2017 ANNUAL REPORT**

## **MAIN OFFICE:**

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#### **BOARD OF DIRECTORS**

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#### **MANAGEMENT TEAM**

Hueiling Chan
Program Director/Clinical Director
Kevin Chan
Office Manager
Shan Whiteside
Finance Director
Stephen Lam
Elderly Program Director

#### **ABOUT CISC**

Since 1972, CISC (Chinese Information and Service Center) has continued to respond to community needs. Our mission has expanded to support immigrants and their families by creating opportunities for them to succeed, while honoring their heritage.

CISC provides wraparound, multigenerational services that support the whole family, an approach that successfully addresses the many challenges encountered by immigrant families as they adjust to their new lives in the United States. We offer an array of support services and programming - including social, family, and educational programs - for children, adults, and seniors. Although the majority of CISC's clients are ethnic Chinese, we also serve Vietnamese, Latino, Russian and South Asian families using a bicultural and bilingual approach, and never turn away anyone because of culture or race.

CISC annually reaches over 20,000 immigrants and their families throughout King County, Washington. These services help to overcome barriers, facilitate the transition and promote integration into the mainstream community.

## FROM BOARD PRESIDENT

Success is achieved by doing things consistently well. Braving the New Wave, to embrace the changes, and continuing to deliver the best possible results are what define CISC. It's all about the effort on a daily basis that brings about transformation. As CISC celebrates its past 45 years of providing linguistically and culturally appropriate services to the community, it faces a challenging future. Rather than being hesitant or unsure of the what lies ahead, CISC looks forward to meeting the challenges and building on the foundation of its past achievements. CISC's goal will continue to be assisting immigrants to attain not just the promise, but the fulfillment of their American dream.

CISC has grown over the years in size and scope, not only helping Asian immigrants make the transition to a new life by providing comprehensive services for the whole family, but also assisting Hispanic and Russian immigrants. The effect of CISC's services in the community is significant and continues to inspire us day after day.

Mary L. Hsu



## **PROGRAM AREAS**

EARLY CHILDHOOD EDUCATION

KALEIDOSCOPE PLAY & LEARN

PARENT-CHILD HOME PROGRAM (PCHP)

PRESCHOOL

YOUTH DEVELOPMENT

AFTER SCHOOL PROGRAM

YOUTH DROPOUT PREVENTION

SUMMER LEARNING

FAMILY SUPPORT

INTERNATIONAL FAMILY RESOURCE CENTER

EMPLOYMENT SUPPORT & TECH TRAINING

LEGAL CLINIC

COMMUNITY OUTREACH & EDUCATION

**ESL NATURIZATION** 

IMMIGRANT PARENTS & CAREGIVERS SUPPORT AND EDUCATION CULTURAL NAVIGATOR PROGRAM

EASTSIDE CULTURAL NAVIGATOR PROGRAM

SOUTH CULTURAL NAVIGATOR PROGRAM

SUPPORT PROGRAM

IN-HOME CARE CASE

MANAGEMENT

**FAMILY CAREGIVER** 

SUNSHINE GARDEN CHINESE SENIOR COMMUNITY CENTER

SEATTLE HOUSING AUTHORITY (SHA) CASE MANAGEMENT

SENIOR & HEALTHCARE
DISABLED ADULT ACCESS &
SERVICES OUTREACH

COMMUNITY LIVING
CONNECTIONS
(Information & PARTNERSHIP
Assistance)

STATEWIDE HEALTH INSURANCE BENEFITS ADVISORS (SHIBA)

BENEFITS ENROLLMENT CENTER (BEC)

EMERGENCY MEDICAL SERVICE (EMS)

## SERVICE AREAS

**CISC** provides services at different sites throughout King County:

**CISC Bellevue Office (Lake Hills Village)** 

**CISC Kent Office** 

**CISC Redmond Office (Together Center)** 

**CISC Seattle Office** 

**Bailey Gatzert Elementary** 

**Beacon Hill Library** 

**Crossroads Community Center** 

**Crossroads Mini City Hall** 

**Issaguah Library** 

**Kebero Court** 

**Lake City Library** 

**Lake Hills Library** 

**Mercer Island Library** 

Martin Luther King Elementary

**Newcastle Library** 

**Newport Covenant Church** 

**Newport Way Library** 

**North Bellevue Community Center** 

**Peter Kirk Community Center** 

**Redmond Hopelink Food Bank** 

**Redmond Library** 

**Redmond Senior Center** 

Sammamish Library

**South Bellevue Community Center** 

**Yesler Community Center** 

## PROGRAM HIGHLIGHTS

#### COMMUNITY LIVING CONNECTIONS

Zhen-Fen and Mengi-Qi Huang, CLC Program clients and volunteers earned Sound Generations Inspire Positive Aging Awards. The couple have volunteered as choir instructors for the Cultural Exchange Program for 17 years, they encourage many isolated seniors to join the class and inspire others to age with grace, enthusiasm, hope, and energy.

#### BILINGUAL PRESCHOOL AT YESLER

In collaboration with the City of Seattle Parks and Recreation Department, CISC's Bilingual Preschool has relocated to the Yesler Community Center. Additionally, after a rigorous vetting process, our preschool is now recognized as a provider under the Seattle Preschool Program. As an SPP provider, our preschool will now have access to additional resources for our classrooms.

#### AFTERSCHOOL PROGRAM

CISC Afterschool Program parents joined the Seattle Public Schools board and leadership on Dec 2 to share their stories and engage with decision-makers to advocate for student needs.

#### DIGITAL STORYTELLING

This was a new project in partnership with OneAmerica and funding support from Department of Neighborhoods, City of Seattle, in the amount of \$90,781. This project engaged residents of Seattle's Chinatown International District in digital storytelling through classes that teach English language and digital literacy skills in a community-based setting. Participants told their personal immigration stories through digital media. The project culminated in a community presentation and screening of the participants' video stories. The project culminated in a community presentation and screening of the participants' video stories, with the goal of engaging the broader community in conversation about immigrant history and integration.

#### SEATTLE WORKERS RIGHTS

The Seattle Office of Labor Standards awarded CISC funding in the amount of \$156,035 for two years to develop outreach, education and technical assistance services to Seattle workers to help them understand their rights with regards to Seattle's minimum wage, wage theft, paid sick and safe time, Fair Chance Employment and Secure Scheduling ordinances, and hotel employees health and safety initiative. Our efforts focused on the Asian Pacific Islander communities.







## **EVENT HIGHLIGHTS**

#### SING-AND-DANCE FUNDRAISER

The event at China Harbor Restaurant was sold out and raised nearly \$30,000 to support Early Learning Education Programs. Thanks to Swedish Health Services for it's generous sponsorship.

#### LAKE HILLS OFFICE GRAND OPENING

CISC received funding from Aging and Disability Services (ADS) for its Russian case management program. The program now has a total of ten staff. The case management staff is housed at a new office on the eastside in Lake Hills Village. An office grand opening was held on Oct 27.

#### RICE DRIVE AND VOTER ASSISTANCE

CISC partnered with Chinese American Citizens
Alliance Seattle Lodge, Aegis Gardens, Taiwan
Benevolent Association of Seattle, Sun Food
Trading Co, and Mr. Nicholas Ong to give away 800
pounds of rice, 160 packages of Chinese sausage,
and 200 oranges to the elderly. Interim CDA and
CISC translators assisted senior voters to complete
their ballots at CISC Seattle office.

#### ANNUAL FRIENDSHIP DINNER

2017 was CISC's 45th anniversary. Reflecting on CISC's strategic goals and celebrating its accomplishments, the theme of our Friendship Dinner and Auction was "Braving the New Wave." The gala took place at Bell Harbor Conference Center on Saturday, June 3. The generosity of our guests was amazing. The support of all of our dinner sponsors and the dedication of our staff and volunteers was what made this event such a success to raise more than \$110,000.

CISC recognized dinner sponsors: Muckleshoot Indian Tribe, Tulalip Resort Casino, Swedish Hospital, United Way of King County, Amerigroup Real Solutions, US Bank, Century Link, EastWest Bank, and UnitedHealthcare Community Plan.

#### ANNUAL SENIOR RESOURCE FAIR

CISC's Annual Senior Resource Fair was held on Sept 6, at the North Bellevue Community Center. Our theme was "Active and Engaged". Over 300 guests attended the resource fair, where they connected with over 30 organizations that provided a wide variety of medical, social, and legal services.







## STATEMENT OF FINANCIAL POSITION

Year ending Dec 31 ASSETS	2017	2016
Current Assets		
Cash and cash equivalents	985,716	789,032
Accounts receivable	545,025	578,623
In-kind rent receivable, current portion	24,095	
Prepaid expenses and other current assets	45,622	58,645
Total Current Assets	1,600,458	1,426,300
Unemployment Trust Deposits	92,899	68,114
In-Kind Rent Receivable, net of current portion	40,235	
Property and Equipment, net	189,436	49,378
Total assets	\$ 1,923,029	\$ 1,543,792
LIABILITIES AND NET ASSETS		
Current Liabilities		
Accounts Payable	73,880	12,422
Accrued expenses Deferred revenue	141,272 6,250	169,477 13,276
Deferred rent	56,352	13,270
Total liabilities	277,754	195,175
Net Assets		
Unrestricted	1,528,622	1,268,687
Temporarily restricted	116,652	79,930
Total net assets	1,645,274	1,348,617
Total liabilities and net assets	\$ 1,923,028	\$ 1,543,792

## **STATEMENT OF ACTIVITIES**

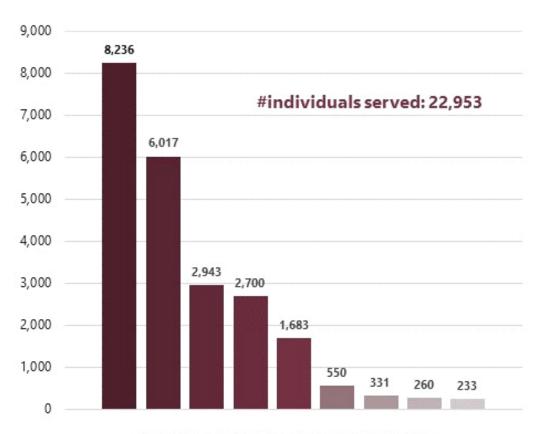
Revenue	2017	2016
Government grants and contracts	4,512,524	3,886,300
Contributions	94,881	74,520
	31,500	81,100
Foundation and business grants	•	•
United Way contributions	168,837	118,979
Special events	137,325	111,945
Direct expenses associated with	(00 505)	(05.007)
special events	(38,585)	(25,807)
In-kind contributions	126,694	82,814
Investment income	5,042	4,816
Fees for services	7,254	8,503
Miscellaneous	30,316	517
Total revenue	\$ 5,075,788	\$ 4,343,687
Expenses		
Program Services		
Elderly	2,712,808	2,197,157
Literacy	147,195	113,507
Family and youth	1,268,508	1,155,284
Crime victims assistance	33,568	93,446
Supporting services	•	•
Management and general	136,892	136,668
Fundraising	480,160	424,290
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Total Expenses	\$ 4,779,131	\$ 4,120,352
Increase (Decrease) In Net Assets	\$ 296,657	\$ 223,335



#### **FUNDERS**

- City of Bellevue
- City of Kirkland
- City of Redmond
- City of Seattle
- Eastside Pathways
- King County
- King County Library
- Mercer Island Library
- · National Asian Pacific Center on Aging
- National Council on Aging
- OneAmerica
- Pacific Hospital Preservation Development Authority
- · School's Out WA
- Seattle Foundation
- Seattle Office of Labor Standards
- Seattle Public Utilities
- SHIBA
- Stolte Foundation
- Thrive by Five
- United Way King County
- Victims of Crime Advocacy
  - King and Snohomish Counties
- YMCA Powerful School

## CISC BY THE NUMBERS



- Healthcare Outreach and Access (SHIBA, BEC, & PHPDA)
- Early Learning, Youth, and Family Programs \*
- Community Living Connections
- Cultural Navigator Program
- In-Home Care Case Management
- Senior Center
- ESL Naturalization
- Seattle Housing Authority Care Management
- Family Caregiver Support Program

\* Early Learning, Youth and Family Programs

Parent-Child Home Program (PCHP)
Kaleidoscope Play & Learn
Bilingual Preschool
Afterschool and Summer Learning
Youth Dropout Prevention
Parenting Education and Support

Parenting Education and Support International Family Resource Center Technology Center

Total:

51 children + 51 adults

1,561 children + 1,391 adults

20 children + 20 adults

81 students

25 students

76 parents/caregivers

1,701 individuals

1,040 individuals

6,017 individuals



Return Service Requested

Non-Profit Org US Postage PAID Seattle, WA Permit No.3592

## OTHER LOCATIONS

#### Bellevue

Cultural Navigator Program Bellevue Mini City Hall Crossroads Mall 15600 NE 8th St. Bellevue WA 98008-3927 425.452.2800 425.502.0883 Russian

Russian Case Management Program Lake Hills Village 655 156th Ave. SE, Ste. 380 Bellevue WA 98007

## Redmond

Cultural Navigator Program Together Center 16225 NE 87th St., Ste. A-7 Redmond WA 98052 425.289.8608 Spanish 425.625.5066 Spanish

#### Kent

18020 80th Ave. S, Ste. 102 Kent WA 98032-2519 425.207.9007